## **REFUSAL PROTOCOL**

## Hackney Carriage and Private Hire Vehicle Drivers Licence Applications.

"The Licensing Manager may refuse an initial application for a Licence if the Licensing Manager considers that it would be likely that the Licensing Sub-Committee would do so when applying the Home Office guidance as to the Relevance of Previous Convictions as expounded in pages 63 to 81 of the Council's Taxi Handbook. The Licensing Manager shall immediately inform the applicant of the decision in writing and give the applicant a notice in writing of his/her right to appeal the decision to the Licensing Sub-Committee within 21 days of notice of refusal".

**Delegated Officers:** 

- HE Head of Environment.
- MEH Manager of Environmental Health
- MLic Manager of Licensing.